

Managed Property Benefits

- Official body for housing on behalf of national organization to serve as an authorizing partner with university's
- 50% Discount on insurance coverage for the chapter's housed surcharge fee
- Professional Staff Commitment:
 - Bi-weekly phone calls with House Manager & mentorship
 - Use of forms & resources to manage facility
 - Provide advice & best practices regarding the facility, brotherhood, recruitment and more.
 - Property Visit travel at least 1 to 2 times a year
- Tenant and Lease management via Buildium – executed online leases, setting up billing and rent collection
 - Food service company contracting, and meal plan billing if applicable to property.
- Facility Property Management:
 - Provided House & Cleaning Supplies as fitting for the property needs and budget availability
 - Provide contract cleaning services, if applicable
 - Manage vendor relationships (i.e. solicit, schedule, pay)
 - Utilities (i.e. gas/electric, waste, cable/internet, grounds keeping & landscape, water & Sewer, pest control)
 - Additional Property Liability Insurance Coverage
- Coordinate routine maintenance of major house systems
- House Manager Training:
 - Webb Academy Attendance Track
 - Semesterly all House Manager conference calls
 - Bi-Monthly property safety inspections
 - House Manager Credit Card purchase access
 - Point person for house work-orders/maintenance requests
 - Potential of \$500 rent credit for successful performance review
- Branding items & furniture/fixture purchased exclusive to WPN properties as fitting for the property needs and budget availability
- Advocate on behalf of the chapter with the university
- Communications Resources- WPN Press Releases and materials shared with the chapter
- House Fund contribution management
- Legal Counsel assistance for housing related contracts
- Lending & borrowing influence for purchase of future properties or renovations

Affiliated Property Benefits

- Official body for housing on behalf of national organization to serve as an authorizing partner with university's
- 50% Discount on insurance coverage for the chapter's housed surcharge fee
- Professional Staff Commitment
 - Bi-weekly phone calls with House Manager & mentorship
 - Semesterly all House Manager conference calls
 - Use of forms & resources to manage facility
 - Provide advice & best practices regarding the facility, brotherhood, recruitment and more.
 - Property Visit travel at least 1 time a year
- Branding items & furniture/fixture purchased exclusive to WPN properties as fitting for the property needs and budget availability
- Advocate on behalf of the chapter with the university
- Communications Resources- WPN Press Releases and materials shared with the chapter
- Use of WPN's lease software Buildium
- Provided House & Cleaning Supplies as fitting for the property needs and budget availability
- House Fund contribution management
- Legal Counsel assistance for housing related contracts
- Lending & borrowing influence for purchase of future properties or renovations
- \$50 credit towards the House Manager's Parlor fee for satisfactory performance in the role