

## **Role of the Member Safety & Standards Advisor**

Sigma Tau Gamma Fraternity is a values-based organization founded upon the principles of Learning, Integrity, Excellence, Leadership, Citizenship and Brotherhood. The Member Safety & Standards Advisor will serve as the primary advisor for the Standards Board Chairman and the Member Safety Coordinator. This advisor will serve as a member of the Chapter Advisory Team and report to the Lead Advisor.

### **Member Safety & Standards Advisor Expectations**

The Member Safety & Standards Advisor will support the chapter by:

#### **Promoting the Values, Ideals, and Policies of Sigma Tau Gamma and the Host Institution**

- Promote member safety and adherence to Member Safety Policy.
- Advise and support Standards Board Chairman and Member Safety Coordinator through ongoing communication and oversight.
- Be knowledgeable about the Standards Board Process per the most recent Standards Board Manual published and distributed by Headquarters.

#### **Modeling the Way**

- Ensure that all social behaviors align with the expectations that are given to the men in the chapter – in person and on social media.
- Attend and encourage participation in Sig Tau national events and programming including Noble Man Institute, Webb Academy, and Grand Conclave/Endeavor Leadership Conference.

#### **Develop Relationships**

- Host a monthly check in or coaching call with Standards Board Chairman.
- Host bi-weekly check in or coaching call with Director of Education & Wellness and/or Member Safety Coordinator to review schedule of events and safe social event hosting.
- Communicate and review planned chapter events in conjunction with the Member Engagement Advisor.
- Attend or join Standards Board meetings via teleconference or in-person.
- Attend one chapter meeting each semester.
- Attend meetings and/or calls of the Chapter Advisory Team.

### **Promoting Adherence to Chapter Operations and Administrative Tasks**

- Ensure that the Chapter Secretary records meeting minutes of the Standards Board, tracks outcomes, and communicates decisions in a timely manner with both members and Headquarters.
- Review member safety plans for chapter events, including but not limited to social events, date parties, mixers, formals, banquets, retreats, philanthropy events, etc.

Preferred candidates will be members of the Fraternity; however, other strong candidates will be considered. The Member Safety and Standards Advisor will be appointed by the Lead Chapter Advisor and will be expected to abide by the above expectations and promote the Principles of Sigma Tau Gamma.