



# SIG TAU

## WPN HOUSING

### **WPN Policies**

WPN Management Company, LLC

## Bed Bug Policy

The goal of this policy is to protect the health and safety of members in the chapter facility environment from the effects of bed bugs by providing sufficient information and instructions of the responsibilities of members.

Members shall notify WPN Staff immediately if they know of the presence of bed bugs by emailing [noblemen@sigtau.org](mailto:noblemen@sigtau.org) regardless of the quantity or severity of the bed bug presence. WPN and its designee has permission to enter the chapter facility for the purpose of inspecting for and mitigation of bed bugs.

The member shall cooperate with pest remediation efforts including requests and recommendations including but not limited to:

- Placing all the bedding, drapes, curtains, and small rugs in bags for transport to laundry or dry cleaners.
- Heavily infested mattresses are not salvageable and must be sealed in plastic and disposed of properly. Comply with pest management professional's recommendation on how to treat mattresses and furniture.
- Empty dressers, nightstands, and closets. Remove all items from floors; bag all clothing, shoes, boxes, toys, etc. Bag and tightly seal washable and non-washable items separately. Dispose of used bags properly.
- Vacuum all floors, including inside closets. Vacuum all furniture including inside drawers and nightstands and mattresses and box springs. Carefully remove vacuum bags sealing them tightly in plastic and discard properly.
- Wash all machine -washable bedding, drapes, and clothing etc. on the hottest water temperature and dry on the highest heat setting. Take the other items to the dry cleaner making sure to inform the dry cleaner that the items are infested with bed bugs. Discard items that cannot be decontaminated.
- Move furniture toward the center of the room so that technicians can easily treat carpet edges where bed bugs congregate, as well as walls and furniture surfaces. Be sure to leave easy access to closets.

A member under a housing contract understands and agrees that he will be charged back for expenses, including but not limited to treatment and pest remediation costs, that WPN may incur because of infestation of any bed bugs in the chapter facility. It is acknowledged that WPN shall not be liable for any loss of personal property to the member because of the infestation of the bed bugs.