



## SIGMA TAU GAMMA WEBB ACADEMY 2022

## INSTRUCTIONS FOR COMPLETING THE WEBB ACADEMY ONLINE PROGRAM

- 1. We highly recommend using the <u>Google Chrome browser</u> because there are known compatibility issues with both Internet Explorer and Safari.
- 2. To complete the Webb Academy online program you must turn off your pop-up blocker or allow pop-ups from <u>www.beingplaid.com</u>. For assistance in turning off your pop-up blocker, <u>click here</u>.
- 3. Log into MySigTau and click on the "Plaid LMS" logo.
- 4. After logging in, click on the "Enroll" button next to: Sig Tau Webb Academy Director of Finance and Operations. If you are not the Director of Finance & Operations or you do not see the courses, click on the person in the top right-hand corner and click on "Account". In the box next to "New Access Code" enter "ST-DFO".
- 5.



- 6. Then click the green 'play' button next to **Sig Tau Webb Academy Director of Finance and Operations** to launch the program. A pop-up box should appear with the following modules:
  - Sig Tau: Director of Finance and Operations
  - Sig Tau: Dates and Deadlines
  - Sig Tau: Chapter Operations



Course Information	x Support Account Logout				
• Program (Not Started)					Impersonating Chris Woods.
Name	Status	Completion Date	Score		Click <u>here</u> to cancel impersonation.
Sig Tau: Director of Finance & Operations	Not Started			Launch Course	Auto Complete
Sig Tau: Dates and Deadlines Sig Tau: Chapter Operations	Not Started				
ST CARA TAU GAMA					The Earl A. Webb Academy of Principled Leaders, colloquially referred to as Webb Academy, is an annual program hald in January designed to bring together Executive Cabinet members and Alumni Advisors from each chapter and associate chapter. Webb Academy provides the time and space to become more effective leaders, develop personal and officer goals and design a framework for chapter success.
Course Catalog Below is a list of the programs that you are eligible to enroll in. To enroll in a program, just click the "Enroll" button. No programs are available for you to enroll in.				Your Enrollments   Below is a list of the programs that you are currently enrolled in.   If you would like to begin taking the courses within a program, click I   Program   Status   Sig Tau - Webb Academy - Director of Finance & Ope Not Started	

7. Email <u>support@beingplaid.com</u> if you have trouble creating an account or completing the required courses.