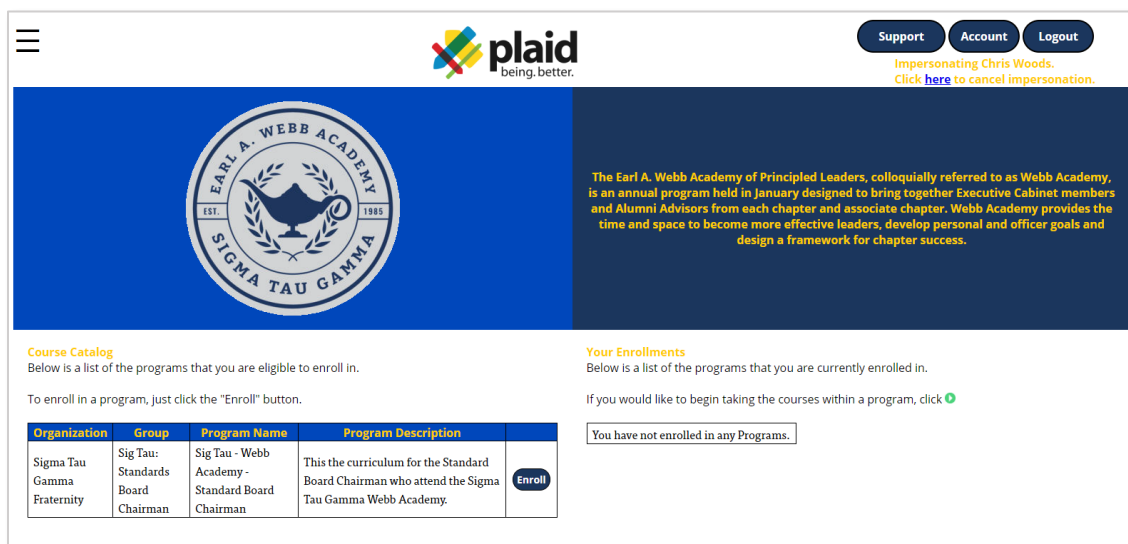




## SIGMA TAU GAMMA WEBB ACADEMY 2022

### INSTRUCTIONS FOR COMPLETING THE WEBB ACADEMY ONLINE PROGRAM


1. We highly recommend using the [Google Chrome browser](#) because there are known compatibility issues with both Internet Explorer and Safari.
2. To complete the Webb Academy online program you must turn off your pop-up blocker or allow pop-ups from [www.beingplaid.com](http://www.beingplaid.com). For assistance in turning off your pop-up blocker, [click here](#).
3. Log into MySigTau and click on the “Plaid LMS” logo.
4. After logging in, click on the “Enroll” button next to: **Sig Tau - Webb Academy – Standard Board Chairman**. **If you are not the Standards Board Chairman or you do not see the courses, click on the person in the top right-hand corner and click on “Account”**. **In the box next to “New Access Code” enter “ST-SBC”**.
- 5.



The screenshot shows the Plaid LMS interface. At the top right, there are buttons for 'Support', 'Account', and 'Logout'. Below these is a notification: 'Impersonating Chris Woods. Click here to cancel impersonation.' The main header features the Sigma Tau Gamma logo on the left and a description of the Webb Academy program on the right. The description states: 'The Earl A. Webb Academy of Principled Leaders, colloquially referred to as Webb Academy, is an annual program held in January designed to bring together Executive Cabinet members and Alumni Advisors from each chapter and associate chapter. Webb Academy provides the time and space to become more effective leaders, develop personal and officer goals and design a framework for chapter success.'

Below the header, there are two sections: 'Course Catalog' and 'Your Enrollments'. The 'Course Catalog' section includes the text: 'Below is a list of the programs that you are eligible to enroll in. To enroll in a program, just click the “Enroll” button.' It contains a table with the following data:

Organization	Group	Program Name	Program Description	
Sigma Tau Gamma Fraternity	Sig Tau: Standards Board Chairman	Sig Tau - Webb Academy - Standard Board Chairman	This the curriculum for the Standard Board Chairman who attend the Sigma Tau Gamma Webb Academy.	<b>Enroll</b>

The 'Your Enrollments' section includes the text: 'Below is a list of the programs that you are currently enrolled in. If you would like to begin taking the courses within a program, click '. Below this is a message: 'You have not enrolled in any Programs.'


6. Then click the green ‘play’ button next to **Sig Tau - Webb Academy – Standard Board Chairman** to launch the program. A pop-up box should appear with the following modules:
  - Sig Tau: The Role of the Standards Board
  - Sig Tau: Hearing Procedures
  - Sig Tau: Sanctions and Appeals Process

Course Information

Support
Account
Logout

- Program (Not Started)

Name	Status	Completion Date	Score		
Sig Tau: The Role of the Standards Board	Not Started			<span style="background-color: #003366; color: white; border-radius: 15px; padding: 2px 5px;">Launch Course</span>	<span style="background-color: #003366; color: white; border-radius: 15px; padding: 2px 5px;">Auto Complete</span>
Sig Tau: Hearing Procedures	Not Started				
Sig Tau: Sanctions and Appeals Process	Not Started				



**Course Catalog**  
Below is a list of the programs that you are eligible to enroll in.

To enroll in a program, just click the "Enroll" button.

No programs are available for you to enroll in.

**Your Enrollments**  
Below is a list of the programs that you are currently enrolled in.

If you would like to begin taking the courses within a program, click ▶

Program	Status		
Sig Tau - Webb Academy - Standard Board Chairman	Not Started	<span style="color: green;">▶</span>	<span style="color: red;">✖</span>

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7. Email [support@beingplaid.com](mailto:support@beingplaid.com) if you have trouble creating an account or completing the required courses.