



8741 Founders Road
Indianapolis, IN 46268-1338
Phone: (317) 644-1920

January 2024

To Whom It May Concern:

The gentleman presenting this letter to you has been invited to play an important role as an undergraduate participant at an upcoming leadership development program hosted by the National Headquarters of Sigma Tau Gamma Fraternity.

The Earl A. Webb Academy of Principled Leaders begins on Friday, January 12, 2024, at 3:30 PM and concludes at 12:00 PM on Sunday, January 14, 2024.

The gentleman presenting this letter has been asked to attend Webb Academy because he has been elected by his peers to a leadership position within his chapter – he exemplifies our Principle of Leadership by taking on this responsibility and strives to fulfill our Principle of Learning by attending our Academy.

I ask for your understanding and flexibility as the gentleman will miss class so that he can participate in this program. He will bring his absence to your attention before the Academy takes place and will work with you to compensate for missed class time.

Sigma Tau Gamma Fraternity recognizes that our members are first and foremost, students. We work to provide development outside of the classroom that enables each member to contribute in class and in society while performing beyond expectations.

Should you have further questions, please do not hesitate to reach out to me via phone or email at (317) 644-1920 or agonzales@sigtau.org.

Thank you,

A handwritten signature in blue ink that reads "angel gonzales".

Angel Gonzales

Member Wellness & Programming Manager
Sigma Tau Gamma Fraternity Headquarters