

## Instructions to Access PlaidLMS: Sigma Tau Gamma

These instructions will be used to access your Sigma Tau Gamma Plaid Account.

## Membership Portal Instructions

- a. Log onto the Portal for your existing organization. We highly recommend logging in using the <u>Google Chrome browser</u> because there are known compatibility issues with Safari.
  - b. In your Portal, click the link or button to access PlaidLMS. The name of this link or button will differ from portal to portal.
  - c. If you have never accessed PlaidLMS through the portal, you will be asked if you already have an account. You should click No.
  - d. You will be logged into PlaidLMS and will see your dashboard for your organization.

## ACCESSING YOUR COURSES:

You should see the Standards Board Chairman course[s] in the catalog near the bottom of the screen. You will need to click "Enroll" and then can complete the modules.

If you DO NOT see the courses in the catalog, you will need to click on the paper/pencil icon to the right of your name and scroll down to where it says "ADD CODE". You will then enter the code "**ST-SBC**" and click "ADD CODE". After adding the code the courses should be populated.